HUMBOLDT-UNIVERSITÄT ZU BERLIN

Faculty of Humanities and Social Sciences
Department of Social Sciences

TRANSCRIPT OF RECORDS

Name: Surname:

Born on in

Student No.:

Start and end dates of the study period:

From till

Component Code (AGNES-KVV)	Format[1]	Duration (contact hours)	Component title (as indicated in the course catalogue) at the receiving institution	Was the component successfully completed by the student?	ECTS credits	Grade[2]
	-			-		-
	-			-		-
	-			-		-
	-			-		-
	-			-		-
	-			-		-
	-			-		-
	-			-		-
	-			-		-
				Total ECTS:	**0**	

Humboldt-Universität zu Berlin | Erasmus Coordinator

Berlin, _____

Date Signature

Duration of courses: One course unit usually takes one semester (14-16 weeks) and has two contact hours per week (2 Semesterwochenstunden/SWS). Some courses, including language courses, can take 4 hours a week. In addition, students prepare and read for classes.

Assessments: ECTS (Leistungspunkte/LP) are indicated on the "Leistungsnachweis" (credit confirmation sheet) that students receive after they participated in a course and, in most cases, also passed an exam. Degree students at HU have to collect 180 ECTS on the BA and 120 ECTS on the MA level. During the semester a certain kind (presentation, text response papers, etc.) of non-graded course work is obligatory, at the end of the course students may write exams or seminar papers which will be graded. At HU, students can complete a course successfully without a graded assesment (P=Passed).

[1] Format: Vorlesung (VL) – lecture; Seminar (SE) - seminar; Kurs (K) - course; Exkursion (EX) - excursion; Colloquium (CO) - colloquium

[2] Grades: 1,0 / 1,3 = very good (A); 1,7 / 2,0 / 2,3 = good (B); 2,7 / 3,0 / 3,3 = satisfactory (C); 3,7 / 4,0 = sufficient (D / E); 5,0 = non-sufficient/fail (F), P = Passed